



GUIDELINES FOR FUNERALS & MEMORIAL SERVICES

SCHEDULING AND PLANNING THE FUNERAL

Funerals and memorial services are optimally scheduled Monday – Friday, between 10 a.m. and 3 p.m. and are coordinated in conjunction with the officiating clergy’s schedule and the church calendar. Arrangements are made through Lois McDonald, Parish Administrator. She may be contacted at 301-654-2488, ext. 226, or at lois.mcdonald@allsaintschurch.net. Usually, the planning of the funeral occurs in person, but arrangement may be made over the phone or email if preferred.

FEES

There is no fee for a funeral at All Saints if the deceased or the deceased’s family are members of All Saints and the service is held on a weekday. There are fees for special circumstances, the use of the Great Hall, and musicians.

Security Fee for Funerals on Weekends	\$250
Custodial Fee for Use of Great Hall	\$250
Organist’s Fee (paid directly to Peter Crisafulli)	\$300
Additional fees for other musicians (paid directly to musician)	Varies
Guest Book (optional)	\$15

Sometimes families desire to donate to the church. This donation is applied to the “Discretionary Fund” of the officiating priest.

SERVICE BULLETIN

A service bulletin is prepared by All Saints Church. Families are requested to provide one or two pictures, including a headshot, for this publication.

GUESTBOOK(S)

If a guestbook is desired, the family may purchase one from All Saints or provide their own for guests to sign as they arrive for the funeral. If more than 150 guests are anticipated, the family may want to purchase/provide additional guestbooks.

FLOWERS

Altar flowers (two arrangements that sit on pedestals on either side of the altar) are provided by the family. If the funeral is scheduled on a Monday, arrangements may be made to use the flowers from the previous Sunday. If the funeral is at the end of the week, flowers are often left in memory of the deceased for the upcoming Sunday services. Any additional flowers are placed around the entryways to the Nave. Flowers may be delivered during office hours any time up to one hour prior to the funeral. Please see attached listing of suggested florists.

GREAT HALL RECEPTION

The Great Hall may be used for a reception following the funeral. The family will provide their own food or employ a caterer. The church will provide tables and chairs and the use of the kitchen. The \$250 fee covers setup and cleanup costs. If alcohol is served, compliance with the church's Alcohol Policy is required, including the procurement of a one million dollar private alcohol liability insurance policy, binder, or endorsement.

MEMORIAL GIFTS

Memorial gifts may be made to All Saints Church in memory of the deceased. The family is informed of any donations in the deceased's name, and all gifts are acknowledged with thank you notes on behalf of the family and the church.



SCRIPTURE READINGS FOR FUNERALS & MEMORIAL SERVICES

FROM THE OLD TESTAMENT

Isaiah 25:6-9 (He will swallow up death in victory)
Isaiah 61:1-3 (To comfort all that mourn)
Lamentations 3:22-26, 31-33 (The Lord is good unto them that wait for him)
Wisdom 3:1-5, 9 (The souls of the righteous are in the hand of God)
Job 19:21-27a (I know that my Redeemer liveth)

PSALMS

23
27
42
46
90
106
116
121
130
139

FROM THE NEW TESTAMENT

Romans 8:14-19, 34-35, 37-39 (The glory that shall be revealed)
1 Corinthians 15:20-26, 35-38, 42-44, 53-58 (Raised in incorruption)
2 Corinthians 4:16-5:9 (Things which are not seen are eternal)
1 John 3:1-2 (We shall be like him)
Revelation 7:9-17 (God shall wipe away all tears)
Revelation 21:2-7 (Behold, I make all things new)

THE GOSPEL

John 5:24-27 (He that believeth hath everlasting life)
John 6:37-40 (All that the Father giveth me shall come to me)
John 10:11-16 (I am the good shepherd)
John 11:21-27 (I am the resurrection and the life)
John 14:1-6 (In my Father's house are many mansions)



MUSIC FOR FUNERALS & MEMORIAL SERVICES

PRELUDE MUSIC

Jesu, joy of man's desiring - J. S. Bach
 Andante tranquillo, from Organ Sonata in A – Mendelssohn
 Arioso – Bach
 Bist du bei mir – Bach
 Wachet auf (Sleepers, wake!) – Bach
 Largo, from "New World Symphony" – Dvorak
 Nimrod, from "Enigma Variations" – Elgar
 Sicilienne – Maria Theresia von Paradis (a bit melancholy, but beautiful)
 Organ compositions based on hymn tunes:
 My Shepherd will supply my need
 The King of love
 Rock of ages
 Amazing grace
 Be thou my vision

POSTLUDE MUSIC

In dir ist freude (In thee is gladness) – Bach (bright and joyful)
 Fugue, from Organ Sonata 2 in C – Mendelssohn (bold and majestic)
 Organ compositions based on hymn tunes:
 Jesus Christ is risen today
 For all the saints
 Joyful, joyful, we adore thee
 A might fortress

Postludes may also draw from some of the prelude repertoire listed above if a more quiet, intimate ending for the service is desired.

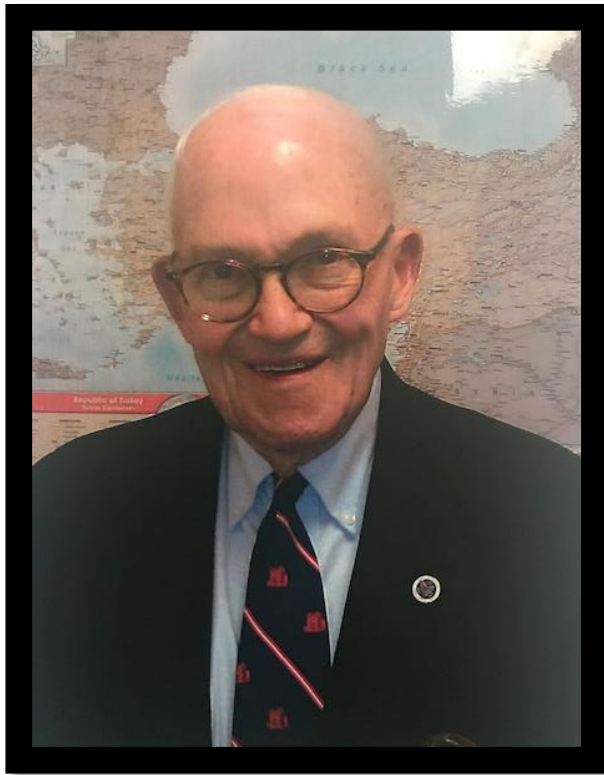
HYMNS

42	Now the day is over	608	Eternal father, strong to save (Navy Hymn)
174-213	Easter hymns	618	Ye watchers and ye holy ones
194	Jesus lives! Thy terrors now	620	Jerusalem, my happy home
207	Jesus Christ is risen today	625	Ye holy angels bright
208	The strife is o'er	645(646)	The king of love
287	For all the saints	657	Love divine
335	I am the bread of life	660	O Master, let me walk with Thee
376	Joyful, joyful we adore thee	662	Abide with me
410	Praise my soul the king of heaven	671	Amazing grace
482	Lord of all hopefulness	680	O God, our help in ages past
525	The Church's one foundation	685	Rock of ages
526	Let Saints on earth in concert sing	688	A might fortress
558	Faith of our fathers		

A Celebration of Life

Alan Wood Lukens

February 12, 1924 – January 5, 2019



*Yet, even at the grave, we make our song,
Alleluia! Alleluia! Alleluia!*

Friday, January 11, 2019
Eleven o'clock in the morning
All Saints Church, Chevy Chase Parish
Chevy Chase, Maryland

THE CHRISTIAN FUNERAL

The liturgy for the dead is an Easter liturgy. It finds all its meaning in the resurrection. Because Jesus was raised from the dead, we, too, shall be raised.

The liturgy, therefore, is characterized by joy, in the certainty that “neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.”

This joy, however, does not make human grief unchristian. The very love we have for each other in Christ brings deep sorrow when we are parted by death. Jesus himself wept at the grave of his friend. So, while we rejoice that those we love have entered into the nearer presence of our Lord, we sorrow in sympathy with those who mourn.

Officiants

The Reverend Edward T. Kelaher, Rector
The Reverend Dr. BJ Buracker, Deacon

Organist

Peter Crisafulli, Minister of Music

Remembrances

Ambassador Hank Cohen
Timothy Lukens, son

Readers

Grandchildren:
Alex Bennett
Nick Lukens
Wallace Lukens
Chase Stone

Greeters

Grandchildren:
Catherine Bennett
Elizabeth Bennett
Charlie Lukens
Jane Lukens
Leeza Lukens
Teddy Lukens

The Burial Office

Book of Common Prayer – Rite I

Prelude

Peter Crisafulli, Organist

Processional

Opening Sentences

All stand, except the family, while the following anthem is sung or said.

I am the resurrection and the life, saith the Lord;
he that believeth in me, though he were dead, yet shall he live;
and whosoever liveth and believeth in me shall never die.

I know that my Redeemer liveth,
and that he shall stand at the latter day upon the earth;
and though this body be destroyed, yet shall I see God;
whom I shall see for myself and mine eyes shall behold,
and not as a stranger.

For none of us liveth to himself,
and no man dieth to himself.
For if we live, we live unto the Lord;
and if we die, we die unto the Lord.
Whether we live, therefore, or die, we are the Lord's.

Blessed are the dead who die in the Lord;
even so saith the Spirit, for they rest from their labors.
Please be seated.

Remembrances

Ambassador Hank Cohen
Tim Lukens

Hymn

O God, our help in ages past

Hymnal 680

Collect

Celebrant The Lord be with you.
People **And with thy spirit.**
Celebrant Let us pray.

O God, whose mercies cannot be numbered: Accept our prayers on behalf of thy servant, Alan Wood Lukens, and grant him an entrance into the land of light and joy, in the fellowship of thy saints; through Jesus Christ thy Son our Lord, who liveth and reigneth with thee and the Holy Spirit, one God, now and for ever. Amen.

The First Lesson

Lamentations 3:22-26, 31-33

Read by Wallace Lukens

Psalm

Psalm 46

Read by Chase Stone

Hymn

O beautiful for spacious skies

Hymnal 719

Psalm

Psalm 23

Read by Alex Bennett

The Second Lesson

John 14:1-6

Read by Nick Lukens

Homily

The Rev. Edward T. Kelaher

Please stand.

The Apostles' Creed

In the assurance of eternal life, let us proclaim our faith and say,

**I believe in God, the Father almighty,
creator of heaven and earth.
I believe in Jesus Christ, his only Son, our Lord.
He was conceived by the power of the Holy Spirit
and born of the Virgin Mary.
He suffered under Pontius Pilate,
was crucified, died, and was buried
He descended to the dead.
On the third day he rose again.
He ascended into heaven,
and is seated at the right hand of the Father.
He will come again to judge the living and the dead.**

**I believe in the Holy Spirit,
the holy catholic Church,
the communion of saints,
the forgiveness of sins,
the resurrection of the body,
and the life everlasting. Amen.**

The Lord's Prayer

Our Father, who art in heaven,
hallowed be thy Name,
thy kingdom come,
thy will be done,
on earth as it is in heaven.

Give us this day our daily bread.
And forgive us our trespasses,
as we forgive those who trespass against us.
And lead us not into temptation,
but deliver us from evil
For thine is the kingdom, and the power, and the glory,
For ever and ever. Amen.

The Prayers

The People respond to every petition with Amen.

In peace, let us pray to the Lord.

Almighty God, who hast knit together thine elect in one communion and fellowship, in the mystical body of thy Son Christ our Lord: Grant, we beseech thee, to thy whole Church in paradise and on earth, thy light and thy peace. **Amen.**

Grant that all who have been baptized into Christ's death and resurrection may die to sin and rise to newness of life, and that through the grave and gate of death we may pass with him to our joyful resurrection. **Amen.**

Grant to us who are still in our pilgrimage, and who walk as yet by faith, that thy Holy Spirit may lead us in holiness and righteousness all our days. **Amen.**

Grant to thy faithful people pardon and peace, that we may be cleansed from all our sins, and serve thee with a quiet mind. **Amen.**

Grant to all who mourn a sure confidence in thy fatherly care, that, casting all their grief on thee, they may know the consolation of thy love. **Amen.**

Give courage and faith to those who are bereaved, that they may have strength to meet the days ahead in the comfort of a reasonable and holy hope, in the joyful expectation of eternal life with those they love. **Amen.**

Help us, we pray, in the midst of things we cannot understand, to believe and trust in the communion of saints, the forgiveness of sins, and the resurrection to life everlasting. **Amen.**

Grant us grace to entrust Alan to thy never-failing love; receive him into the arms of thy mercy, and remember him according to the favor which thou bearest unto thy people. **Amen.**

Grant that, increasing in knowledge and love of thee, they may go from strength to strength in the life of perfect service in thy heavenly kingdom. **Amen.**

O Lord, support us all the day long, until the shadows lengthen and the evening comes, and the busy world is hushed, and the fever of life is over, and our work is done. Then in thy mercy grant us a safe lodging, and a holy rest, and peace at the last. **Amen.**

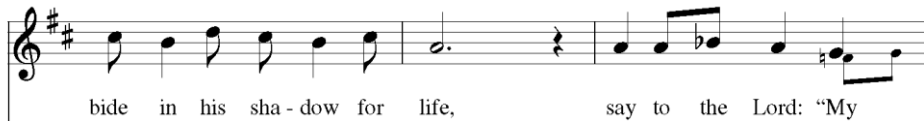
Grant us, with all who have died in the hope of the resurrection, to have our consummation and bliss in thy eternal and everlasting glory, and, with blessed Alan and all thy saints, to receive the crown of life which thou dost promise to all who share in the victory of thy Son Jesus Christ; who liveth and reigneth with thee and the Holy Spirit, one God, for ever and ever. **Amen.**

Hymn

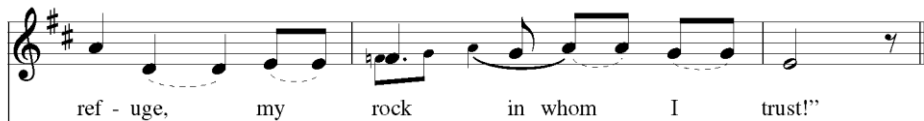
On Eagle's Wings



1. You who dwell in the shel - ter of the Lord, who a -



bide in his sha - dow for life, say to the Lord: "My

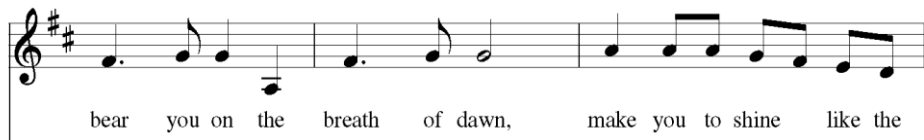


ref - uge, my rock in whom I trust!"

Refrain



"And I will raise you up on ea - gle's wings,



bear you on the breath of dawn, make you to shine like the



sun, and hold you in the palm of my hand."

The Commendation

Celebrant Give rest, O Christ, to thy servant with thy saints,
People **where sorrow and pain are no more,
neither sighing, but life everlasting.**

Celebrant Thou only art immortal, the creator and maker of mankind;
and we are mortal, formed of the earth, and unto earth shall we return.
For so thou didst ordain when thou createdst me, saying,
“Dust thou art, and unto dust shalt thou return.”
All we go down to the dust; yet even at the grave we make our song:
Alleluia, alleluia, alleluia.

People **Give rest, O Christ, to thy servant with thy saints,
where sorrow and pain are no more,
neither sighing, but life everlasting.**

The Celebrant, facing the remains, says

Celebrant Into thy hands, O merciful Savior, we commend thy servant Alan.
Acknowledge, we humbly beseech thee, a sheep of thine own fold,
a lamb of thine own flock, a sinner of thine own redeeming.
Receive him into the arms of thy mercy, into the blessed rest of everlasting
peace, and into the glorious company of the saints in light.

People **Amen.**

Hymn

Joyful, joyful, we adore thee

Hymnal 376

The Blessing

The Lord bless you and keep you; the Lord make his face to shine upon you and be gracious unto you; the Lord lift the light of his countenance upon you and give you peace, this day and evermore. And the peace of God, which passeth all understanding, keep your hearts and minds in the knowledge and love of God, and of his Son Jesus Christ our Lord; and the blessing of God Almighty, the Father, the Son, and the Holy Ghost, be amongst you, and remain with you always. **Amen.**

Dismissal

Celebrant Let us go in peace. Alleluia, alleluia.

People **Thanks be to God. Alleluia, alleluia**

The Postlude

Old Nassau

Carl A. Langlotz

All are invited to a reception in the Great Hall.



“The only way to have a friend is to be one.” ~ Ralph Waldo Emerson





SUGGESTED VENDORS

FLORISTS

Suburban Florist – 301-656-2288
<https://www.suburbanflorist.com/>

York Flowers – 202-363-1150
<https://yorkflowers.com/>

Johnson's Florist & Garden Centers – 301-946-6700
<https://www.johnsonsfiorists.com/>

CATERERS

Missy Carr – 240-277-2736
missy@offthehookcatering.com
missy@gofishtruck.com

Broad Branch Market – 202-249-8551
<https://www.broadbranchmarket.com/>

Office Catering DC – 202-331-3344
<http://www.officetateringdc.com/>

Spring Valley Catering – 202-363-8807
<http://www.springvalleycatering.com/>

Booeymongers – 202-997-0055
<http://www.boeymonger.com/catering>

Cava Mezze – 240-305-6364
<http://www.cavamezze.com/catering/>

Ridgewells – 301-652-1515
<http://www.ridgewells.com/>

Washington Deli – 202-331-3344
<http://www.washingtondeli.com/>

Mindy's Catering Inc. – 202-342-6207
<http://mindycateringdc.com/possibilities.html>

Alcohol Policy

All Saints Church, Chevy Chase Parish

Introduction

In accordance with the policies and guidelines of the Diocese of Washington, and by the actions of its Bishop and Diocesan Council, and by virtue of Resolution A158 adopted by the 78th General Convention of the Episcopal Church in 2015, a formal Alcohol Policy is required of each parish of the Diocese.

Accordingly, All Saints Church, by and through the actions of its Vestry, hereby adopts the below Alcohol Policy (hereinafter referred to as the “Policy”, on this 20th day of December, 2016.

Policy

The Policy set forth below is intended for use for all events held within the church building or upon the church grounds. The Policy shall also apply to events officially sponsored by All Saints Church off-site. The limitations and guidelines set forth below are generally provided in accordance with those set forth by the policy of the Diocese of Washington.

1. We understand from Holy Scripture that our Lord used and permitted the use of alcohol in wine. Thus, alcohol is not strictly prohibited for the Christian, but shall be used in a wholesome, godly, and moderate manner reflecting proper discipleship and responsibility.
2. All Saints Church shall strive to provide a safe and welcoming environment for all people, including people in recovery. Thus, such safe and welcoming goals should include matters of alcohol usage.
3. No alcoholic beverage may be provided, served, or consumed at any event beyond what is permitted under this Policy.
4. All applicable federal, state and local laws shall be observed and obeyed, including those governing the serving of alcoholic beverages to minors. No parent, guardian or other person shall provide alcohol to anyone under the legal age of consumption. No minor shall be allowed to serve alcohol to any person or to pour or handle alcohol.

5. Hard liquor shall not be served at parish events, in accordance with the policy of the Diocese of Washington. Alcoholic beverages served at parish events shall be limited to wine, beer, or sparkling wine (e.g., champagne).
6. Any proposed provision of alcohol at any event shall be noticed to the Rector, in writing, not less than two weeks prior to such proposed provision, where reasonably possible. The event organizer or host shall specify to the Rector at that time both the intended beginning and ending times of the serving of alcohol and the types of alcoholic beverages. Service of alcohol shall be limited to three (3) hours. Alcohol may only be consumed in the room provided for an event and shall not extend into hallways, other rooms, or outside the building.
7. A one million dollar private alcohol liability insurance policy, binder, or endorsement shall be required from the host, sponsor or organizer of any non-parish event at which alcohol will be consumed, to the satisfaction of the Rector.
8. Alcohol may not be sold.
9. When alcohol is served, the host, sponsor, or event organizer shall appoint an adult person of discretion to oversee, monitor, and supervise its serving. That adult should not drink alcoholic beverages during the time of his or her execution of his or her responsibilities. All alcohol shall be served by such appointed persons and there shall be no self-pouring or self-serving of alcohol by anyone consuming alcohol. Individuals showing signs of intoxication shall not be served.
10. All persons are prohibited from the use, misuse, possession, or distribution of illegal drugs, and from being under the influence of alcohol, while participating in or assisting with programs or activities of the parish.
11. For any type of non-parish reception, gathering, or other event, the host, sponsor, or organizer shall be responsible for the costs and expenses of any security guard, cleaning personnel, or other service persons deemed appropriate at the sole discretion of the parish through its Rector or other official of authority. Such personnel shall not assume, be deemed to assume, nor be charged with the responsibility of alcohol use management. Such management and responsibility shall remain with the host, organizer, or sponsor.
12. Alcoholic beverages stored on the church premises are to be in locked storage areas or enclosures.
13. If minors are present, alcohol must be served at a separate station that is monitored at all times to prevent underage drinking.
14. No alcohol may be served at any event for children, youth, or teenagers.

15. Alcoholic beverages, illegal drugs, and other non-prescription behavior altering substances are not to be consumed by adults who accompany, sponsor, chaperone, or otherwise participate with or in the presence of minors, whether on or off church property, regarding any parish-related activity.
16. Alcoholic and non-alcoholic beverages will be clearly labeled as such at all events. Food prepared with alcohol does not need to be labeled provided the alcohol is completely volatilized or evaporated by the cooking process; however, it is recommended that even in such case the use of alcohol in cooking be noted on a label.
17. When alcohol is served, appealing non-alcoholic alternatives shall be offered with equal prominence and accessibility.
18. The serving of alcoholic beverages at parish events, if publicized, shall be publicized as a secondary or tertiary part of the event.
19. Alcohol consumption shall not be the focus of any ministry or event.
20. Food must be served when alcohol is present. On such occasions, 50% of the total food served shall be food of nutritional substance, such as proteins.
21. Groups or organizations sponsoring activities or events where alcoholic beverages are served will assume responsibility for those persons who might become intoxicated and will provide alternative transportation for anyone whose capacity to drive may be impaired.
22. The host, sponsor and organizer of any event shall be deemed to assume all moral and legal responsibility, directly or indirectly, relative to the serving of alcohol.
23. Alcoholic beverages shall not be served when the business of the parish is being conducted.
24. Clergy shall consecrate an appropriate amount of wine when celebrating the Eucharist and perform ablutions in a way that does not foster or model misuse. Excess consecrated wine may be reserved for future use, poured into a piscina, poured into the ground or otherwise reverently disposed of. No one is required to consume excess consecrated wine. After each service, communion wine shall be stored and locked. Receiving the sacrament in one kind (bread only) is perfectly valid.
25. The only exception to serving alcohol to children is during the administration of the Sacrament of the Eucharist.
26. All alcoholic beverages will be removed from the church facilities and grounds at the end of any non-parish event.

27. Hosts, sponsors, and organizers of events not sponsored by All Saints Church, agree to indemnify and hold harmless All Saints Church and its employees and leadership from any and all liability caused by the use of alcohol at any such event. The indemnification and hold harmless provisions are provided in more detail in the "Contract for Use of Facilities" to be signed by all parties before any such event. Additionally, the host, sponsor or organizer shall provide All Saints Church with a copy of an effective liability insurance policy or the endorsement or waiver otherwise referenced above.
28. For events not sponsored by All Saints Church, a document detailing the acceptance of this Policy, and the Policy's incorporation into such acceptance, shall be signed and adopted in advance by the event host, sponsor, or organizer, and by the Rector or church official designated by the Rector, with a copy to be kept in the church office.

General Principles

We believe that God's gifts are good and we understand that people struggle to use them in ways that are healthy, positive, joyful, and in harmony with the Lord's purposes for recreation. Moreover, we recognize the pain, confusion and anxiety that arise when the gift of free-will is impaired by addiction to alcohol or other drugs. Because we are people of faith, we do not lose hope nor do we despair in the face of addiction. Jesus Christ offers new life and the Holy Spirit gives us power to transform our darkness into light.

Addiction Is a Disease

All Saints Church acknowledges that substance abuse and misuse are major health concerns for people throughout the world.

Addiction Destroys Relationships

We understand that alcohol and drug abuse and misuse impair the body, mind and spirit of the individual, thus disrupting supportive relationships with family, friends, and others. It is also a spiritual disease that impairs one's relationship with God.

Addiction Is Treatable

We believe that alcohol and drug addiction can affect any individual, regardless of social, educational or financial status. However, the disease is treatable by God's grace.

We Are Called to a Healing Ministry

We especially acknowledge the need for guidance and for a healing ministry for those who abuse or misuse alcohol or other drugs and also for those who have close personal relationships with them. We encourage opportunities for education and conversation about the use, abuse, and misuse of alcohol and other drugs.

Therefore, we call upon the good people of All Saints Church to take to heart the seriousness of alcohol and drug abuse and misuse and to offer the love of Christ and His healing grace to those people and families facing addiction. We also encourage the application of moderation and sensitivity, in all matters, to ensure the offering of a safe and welcoming house of worship to people in recovery.